



General Grant Application 2024

Submit Grant Application to:

Matushka Marguerita Roschko
Administrative Director/Donor Care
Fund for Assistance to ROCOR
P.O. Box 272
Glen Cove, NY 11542
info@fundforassistance.org

Attention: The Deadline for submitting applications for events between January 1-May 31 is the **preceding** October 1.

The deadline for submitting applications for events between June 1 – December 31 is the **preceding** April 1.

Last-minute applications, applications for past events, etc. will not be reviewed.

1. Date of Grant Request:
2. Organization/Person's Name:
Address:
Phone:
E-mail:
Contact person:
3. Mission and description of your organization:
4. Have you or your organization received a grant from the Fund for Assistance previously? YES NO
5. If yes, for how much and when?
6. Current grant request amount: \$ (in U.S. dollars when possible)
7. Purpose of grant:
8. Please describe why you need help/describe event or project
9. Date of event:
10. Population served (who will receive assistance):
11. How many people will benefit:

12. How would funding this request directly benefit ROCOR? (Please be very specific – this is IMPORTANT)

13. Where you have applied for other funding and for how much money was the request?

14. Please provide a total budget and justification.

15. For first-time clergy applicants only: please provide a reference from your ruling bishop, saying that you are a clergyman in good standing. (an e-mail will suffice).

16. For medical assistance applicants only:

- a. How old are you?
- b. Do you have medical insurance?
- c. Have you applied for state Medicaid?
- d. Are you eligible for Medicare?

17. Please provide any additional information you deem necessary to support your grant request to help facilitate consideration.

NOTE: All grantees must mention the Fund for Assistance **as sponsor in any announcements** or reports on the event. Follow-up reports to the Fund for Assistance within a month (30 days) after the end of the event or the receipt of funds, whichever is earlier, are mandatory.

We also require a 5-10 minute **presentation on how the Fund for Assistance** has helped in your cause to event participants with a **call for action during the event.**

Please sign the following (if an unsigned request is submitted by e-mail, the person who filled out the application is still responsible for providing a report.)

*I, the undersigned, am responsible for providing FFA with the abovementioned necessary **written reports, videos, and photos**, etc. I understand that my failure to comply with FFA's reporting policies will upset their donors, and thus hurt FFA's ability to raise funds for the many needs of the Russian Orthodox Church Outside of Russia.*

If I do not submit a report within 30 days after the end of the event for which I receive funds, I will be banned from any other aid for the next two years.

I acknowledge that **any** alteration of this document in general or this pledge specifically will result in a permanent ban from aid from FFA.

I likewise acknowledge that the Fund for Assistance reserves the right to request a Use of Funds report with receipts, etc. If such a report is not provided, the FFA may terminate assistance at any time, and/or refuse future applications for funding.

Applicant's signature(s):

Approximate reporting sheet (trip organizer is responsible for submitting report)

I. Written report

1. Who participated (how many people, any unusual details).
2. What was the purpose of the trip?
3. What has been accomplished? Was it more or less than you expected?
4. Most vivid memories.

II. Pictures

Two or three photos of participants, lecturers, clergy holding a sign saying something like: "Thank you for helping us attend St. Herman's!" (describe outcome of project) "Thanks to you, we built a school for our children" or "I love FFA" or similar.

III. List of participants with names, addresses, and e-mail addresses.

IV. Short TY video for FFA (thanking FFA for support, *not any other organization or person*) – can be recorded on a smart phone – no longer than 20-30 seconds. (1-2 well-spoken youth, locals – priest, 1-2 locals)

Possible shots for the video:

1. One person at a time speaking on camera. If it's the priest, we need to see his cross, etc., so we know he's a priest. If it's a participant, they need to look at the camera. See script ideas below.

Please have at least 3-4 people record a message. NOTE: please stand as closely to the speaker as possible. This will ensure better audio and video.

Possible Script:

“Thanks to donors like you, we were able to assist in restoring an ancient monastery”

“Thanks to donors like you, I was able to participate in St. Herman’s conference.”

“Thanks to donors like you, I met like-minded Orthodox Youth.”

“Thanks to donors like you, I feel like I belong in our Church.”

The idea is to say: “Thanks to donors like you” and show a tangible result.

Good reporting is crucial to the work of the Fund for Assistance to ROCOR. Without a detailed report on how donors’ money *directly* assisted our clients, we are unable to report to our donors, who tend to get upset about not knowing how their hard-earned money changed lives, and stop giving. Donors expect a personal story, such as:

When Elizaveta stood up to her family’s matriarch and refused to have a Bat Mitzvah because she had converted to Orthodoxy, the family disowned her. She suffered physical and verbal abuse, and was homeless twice. She had been beaten, thrown out of the house, and called “a curse on her family.” Thanks to your generosity, she was able to attend an FFA-sponsored youth conference. “I have found a new family here,” she says.

Please know that these requirements are critical to our reputation and, ultimately, to ROCOR. Please make every effort to fulfill our requirements. Thank you.